



Regina's Première Entertainment and Conference Centre

ANNUAL REPORT
1987-1988

89-03438/

Chairman of the Board

March 7, 1989

Honourable Colin Maxwell
Minister, Parks, Recreation and Culture
and Minister in Charge of the
Saskatchewan Centre of the Arts
Room 346, Legislative Building
Regina, Saskatchewan S4S 0B3

Dear Mr. Maxwell:

On behalf of the Board of Directors I respectfully submit the eighteenth Annual Report of the Saskatchewan Centre of the Arts, pursuant to Section 20(1) (Chapter S.10, R.S.S. 1978) of the Saskatchewan Centre of the Arts Act.

Included are the Financial Statements and the Auditor's Report for the fiscal year ended March 31st, 1988; as well as an account of the activities and operations for that same time period.

Respectfully submitted,

A handwritten signature in cursive script, reading "Joan P. Bissett". The signature is fluid and elegant, with a large initial 'J' and a long, sweeping underline.

Joan P. Bissett
Chairman of the
Board of Directors

Current Board of Directors

Joan P. Bissett
Chairman

Lynda Bowd, Vice-Chairperson
Gaylene Diekrager
Gay Helmsing
Lorraine Hinton
Phyllis Massier
Gord Pettigrew

Ida Reid
Paul Robinson
Keith Rogers
Donna Strudwick
Ronald Zimmer

Past Board of Directors

Orris J. Keehr
Chairman

Mary Jane Sinclair, Vice-Chairperson
Otto Cutts
Gay Helmsing
Elva Kyle
Brian Leipert
Phyllis Massier
Carmen Moerike

David Babiuk
Lloyd Robinson
Carolyn Scidmore
Dr. M. C. Shumiatcher
Donna Strudwick
Milt Walker
I. G. Wright

Management Staff

Past Executive Director	George C. Haynes
Assistant Manager	
Director of Sales and Marketing	Dennis Perko
Assistant Manager	
Director of Conventions and Catering	Wilf Baker
Assistant Manager	
Director of Theatres	Eleanor Hollihn
Business Manager	Glenn Miller

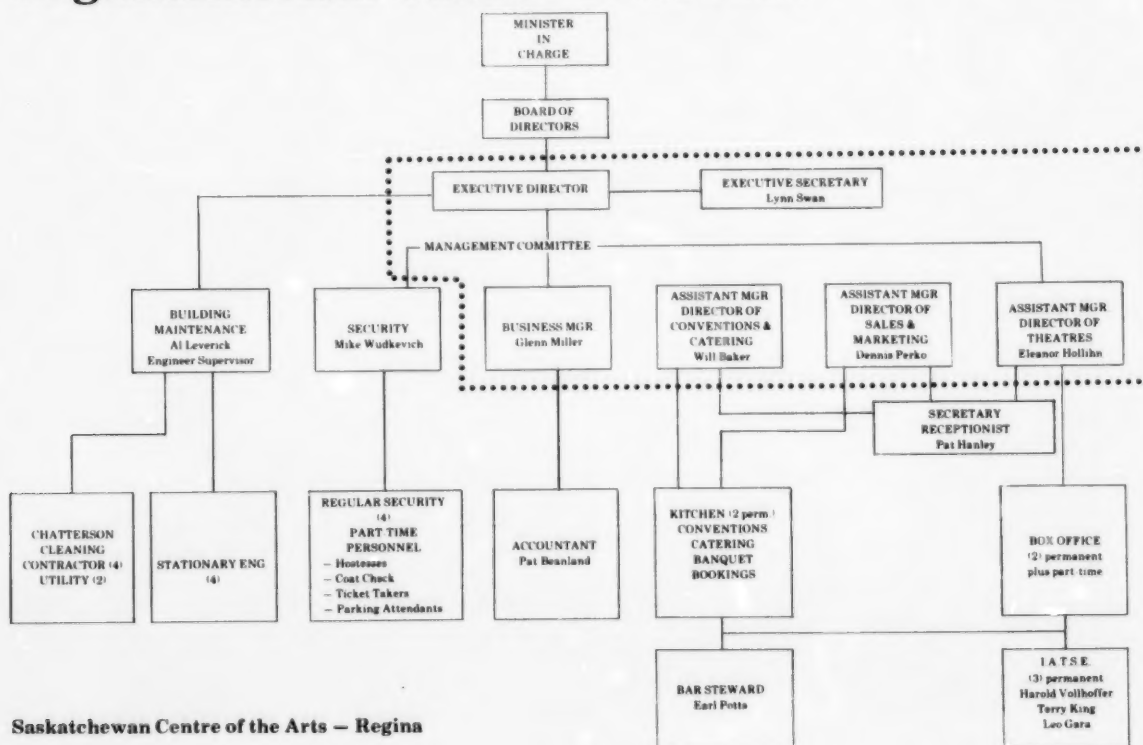
Administrative Staff

Executive Secretary	Lynn Swan
Accountant	Pat Beanland
Receptionist	Pat Hanley



"A place of beauty to be admired; a program of quality to be enjoyed."

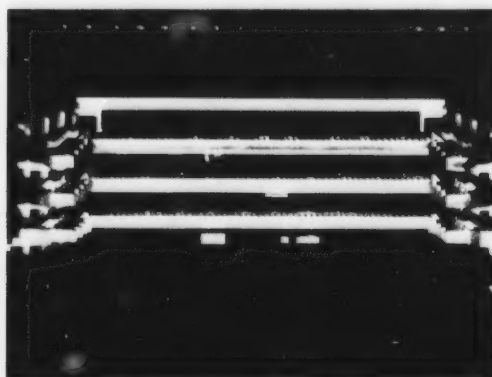
Organizational Chart — Current



Saskatchewan Centre of the Arts — Regina

Aims and Objectives of the Saskatchewan Centre of the Arts

- To enhance the quality of life of the people of Saskatchewan by attracting as many as possible to participate in a broad range of entertainment and other activities at the Centre.
- To provide facilities for entertainment and educational and cultural facilities, and generally to cater to the public in respect to those facilities.
- To promote the development of its facilities as a Centre for entertainment, exhibition and the promotion and presentation of dramatic, musical and artistic works in the province.



Report of Operations and Activities

The Saskatchewan Centre of the Arts was constructed as a first-class performing arts and convention facility. As a new facility in 1971 it ranked as one of the best of its kind in the world. Over the past 18 years the Centre has made a tremendous contribution to the performing arts, tourism, and the quality of life in Saskatchewan. The Centre has played host to international artists and celebrities, a first ministers conference, a Western Canada Games, royalty, political conventions, amateur performers, provincial banquets and car shows.

The Centre's policy of providing assistance and concessions to local non profit organizations has also benefited many cultural groups by enabling them to present stage performances and activities at the Centre for the enjoyment of our local community.

These events, and many others show the flexibility and popularity of the Centre.

Theatre

The Centennial Theatre Concert Hall hosted 208 events attended by 163,710 patrons.

Theatre performances offered a wide variety of style and appealed to a wide spectrum of tastes.

Theatre Area	Events	Attendance
Popular	20	29,453
Country and Western	8	12,585
Folk/Ethnic	3	4,074
Symphony	12	17,117
Religious/Gospel	16	29,550
Rock/Contemporary	6	7,864
Jazz/Band/Orch.	16	10,330
Drama/Theatre	18	2,736
Dance	15	21,328
Grads/Convocations	7	7,605
Radio/TV/Film	1	367
Choral	1	1,275
Recitals	4	3,399
Sports Events	10	1,767
Miscellaneous	20	14,260
Set-up & Rehearsals	51	—
Totals	208	163,710

Convention and Trade Shows

The Centre's quality convention and trade show facilities are designed to meet the requirements of most conferences, celebrations, and social events.

In addition to providing excellent facilities, the Centre has also established a reputation for providing the very best food and beverage services at competitive prices.

Hanbidge Hall and the trade show areas were used for 430 events with an aggregate attendance of 101,732 persons. These included:

	Events	Attendance
Convention and Trade Shows		
Banquet and Dance	66	22,261
Luncheons	15	1,237
Weddings and Anniversaries	15	2,405
Receptions	42	7,557
Conventions	25	15,063
Dealer Shows	28	15,546
Dances	81	15,904
Meetings/Seminars	128	12,318
Miscellaneous	31	10,441
Totals	430	101,732

Appreciation

The Board of Directors and Administration must acknowledge the co-operation, dedication, and commitment of many persons and groups, who have given their time and expertise for the benefit of the Centre. Among them are:

1. The Provincial Government:

Honourable Colin Maxwell, Minister of Parks, Recreation and Culture; Minister in Charge of the Saskatchewan Centre of the Arts.

Honourable Graham Taylor, Minister in charge of Saskatchewan Property Management Corporation.

Honourable Jack Klein, Minister in charge of Wascana Centre Authority.

2. The Members of the previous and present Board of Directors, Saskatchewan Centre of the Arts.

3. Our staff — a small, dedicated, efficient and helpful group of men and women.

4. We also sincerely thank the patrons, artists and sponsors for 18 years of loyal support.

Saskatchewan Centre of the Arts

Financial Statements

For the Year Ended March 31, 1988

**Office of the Provincial Auditor
Regina, Saskatchewan**

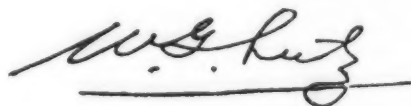
Auditor's Report

To the Members of the Legislative Assembly
Province of Saskatchewan

I have examined the balance sheet of the Saskatchewan Centre of the Arts Fund as at March 31, 1988, and the statements of unappropriated equity, and revenue and expenditure for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the Fund as at March 31, 1988, and the results of its operations and the changes in its financial position for the year then ended in accordance with the accounting principles described in note 1 to the financial statements applied on a basis consistent with that of the preceding year.

Regina, Saskatchewan,
December 14, 1988.

A handwritten signature in dark ink, appearing to read 'W. G. Lutz', written over a horizontal line.

W. G. Lutz, F.C.A.,
Provincial Auditor.

Statement 1

Saskatchewan Centre of the Arts Fund

Balance Sheet As at March 31

	1988	1987
ASSETS		
Current:		
Cash	\$ 383,521	\$ —
Prepaid expense	—	1,859
Accounts receivable:		
Trade	106,865	82,341
Grant — Provincial Government	—	165,000
Inventories of merchandise for resale	98,368	128,092
	<u>588,754</u>	<u>377,292</u>
Fixed: — Note 2:		
Furnishings and equipment — at cost	1,112,663	1,089,686
	<u>\$ 1,701,417</u>	<u>\$ 1,466,978</u>

LIABILITIES AND EQUITY

Current:		
Bank indebtedness	\$ —	\$ 5,459
Accounts payable and accrued charges	123,586	180,285
Advance sales and deposits	122,863	243,307
Due to Saskatchewan Centre of the Arts Foundation Inc. (Note 5)	221,120	216,032
	<u>467,569</u>	<u>645,083</u>
Unappropriated equity — Statement 2	1,233,848	821,895
	<u>\$ 1,701,417</u>	<u>\$ 1,466,978</u>

(See accompanying notes)

Statement 2

Saskatchewan Centre of the Arts Fund

Statement of Unappropriated Equity Year Ended March 31

	1988	1987
Equity in Fixed Assets:		
Balance, beginning of year	\$ 1,089,686	\$ 1,061,074
Fixed asset additions	22,977	28,612
Balance, end of year	<u>\$ 1,112,663</u>	<u>\$ 1,089,686</u>
Retained Earnings:		
Balance, beginning of year	\$ (267,791)	\$ (22,938)
Excess of revenue over expenditure (expenditure over revenue) — Statement 3	388,976	(244,853)
Balance, end of year	<u>121,185</u>	<u>(267,791)</u>
	<u>\$ 1,233,848</u>	<u>\$ 821,895</u>

(See accompanying notes)

Statement 3

Saskatchewan Centre of the Arts Fund

Statement of Revenue and Expenditure For the Year Ended March 31

	Theatre	Catering Convention Hall and Meeting Rooms	Total 1988	Total 1987
Revenue:				
Catering	\$ —	\$ 621,669	\$ 621,669	\$ 647,850
Refreshment bar	96,952	254,143	351,095	350,348
	96,952	875,812	972,764	998,198
Less cost of sales	26,316	385,189	411,505	425,958
Gross profit on sales	70,636	490,623	561,259	572,240
Rentals	161,156	113,775	274,931	279,280
Commissions and Performing Arts Surcharge	143,733	—	143,733	97,891
Car park	37,408	1,424	38,832	36,597
Coat check	8,601	10,628	19,229	18,210
Sundry	12,093	3,942	16,035	17,237
Recovery	209,922	37,681	247,603	239,226
	643,549	658,073	1,301,622	1,260,681
Direct expenses:				
Salaries and benefits	371,194	364,209	735,403	700,595
Laundry	14	23,960	23,974	24,977
Supplies, services and maintenance	33,772	57,197	90,969	103,167
Telephone	8,075	1,257	9,332	8,109
Other	40,547	10,326	50,873	62,544
Total direct expenses	453,602	456,949	910,551	899,392
Net revenue	189,947	201,124	391,071	361,289
Other revenue:				
Recovery			70,393	53,972
Centre sponsored events — net.			(356)	7,574
Office space rentals			40,916	40,846
Sundry			—	250
			502,024	463,931
Other expenses:				
Interest expense			39,470	5,144
Building — operating — Schedule 1			667,293	690,859
Administrative — Schedule 2			425,308	449,170
Purchase of fixed assets			22,977	28,611
			1,155,048	1,173,784
Excess of (expenditure over revenue) before grant			(653,024)	(709,853)
Province of Saskatchewan — Grant Revenue			1,042,000	465,000
Excess of revenue over expenditure (expenditure over revenue)			\$ 388,976	\$ (244,853)
<i>(See accompanying notes)</i>				

Saskatchewan Centre of the Arts Fund

Notes to Financial Statements

March 31, 1988

1. Significant Accounting Policies

These financial statements have been prepared on the accrual basis of accounting and include the following significant accounting policies:

a) Fund Accounting — Depreciation

The Saskatchewan Centre of the Arts utilizes fund accounting wherein all revenue and expenditure including those for fixed assets appear in the statement of revenue and expenditure. Accordingly, no provision has been made for depreciation on the furnishings and equipment purchased by or transferred to the Saskatchewan Centre of the Arts. To maintain accountability for fixed assets, they are recorded as a balance sheet asset with a corresponding offset to Equity in Fixed Assets.

b) Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is determined on a first in, first out basis.

2. Building and Site

The Province of Saskatchewan owns the Saskatchewan Centre of the Arts buildings and site and therefore the costs of these assets and additions or improvements thereto are not reflected in the accompanying balance sheet.

The building and site have been leased by the Province to the Saskatchewan Centre of the Arts for thirty-three years from August 1, 1970 for an annual rental of one dollar. The terms of the lease provide for the Centre to keep the building, and all other property contained therein, in good repair and condition with the provision that any major maintenance, renovations and construction projects costing in excess of \$5,000 shall be the responsibility of the Province. In addition, the Province is responsible for charges by the Wascana Centre for services to the site and building as stipulated under The Wascana Centre Act.

3. Status of Centre

The Board of the Saskatchewan Centre of the Arts was established by The Saskatchewan Centre of the Arts Act, to maintain, operate and manage the Saskatchewan Centre of the Arts in Regina. The Act also established the Saskatchewan Centre of the Arts Fund through which all financial transactions are conducted which relate to accomplishing the purposes of the Act.

4. Related Parties

Included in these financial statements are income and expense amounts resulting from routine operating transactions conducted at prevailing market prices with various Saskatchewan Crown controlled departments, agencies and corporations with which the Centre is related.

Except as described in note 2, account balances resulting from these transactions are included in the balance sheet and are settled on normal trade terms.

5. Subsequent Events

On December 12, 1988, the Saskatchewan Centre of the Arts Foundation Inc. was dissolved. According to its Articles of Incorporation, all assets of the Foundation with a book value of \$243,942 "at that date" were transferred to the Saskatchewan Centre of the Arts Fund. The assets included accounts receivable of \$227,046 from the Centre.

6. Comparative Information

Certain 1987 balances have been reclassified to conform with the current year's presentation.

Schedule 1

Saskatchewan Centre of the Arts Fund

Schedule of Building Operating Expenses Year Ended March 31

	1988	1987
Contract cleaning services	\$ 138,584	\$ 135,438
Security services	125,485	117,738
Maintenance salaries	73,324	109,081
Utilities	231,519	221,230
Maintenance supplies and expenses	98,381	107,372
Total building operating expenses — to Statement 3	<u>\$ 667,293</u>	<u>\$ 690,859</u>

Schedule 2

Saskatchewan Centre of the Arts Fund

Schedule of Administrative Expenses Year Ended March 31

	1988	1987
Salaries and employee benefits	\$ 204,060	\$ 211,497
Insurance and licenses	9,386	8,863
Photocopying and printing	2,613	1,948
Office supplies and expense	84,857	75,470
Advertising	73,405	97,397
Promotion and subscriptions	11,155	17,268
Telephone and telegraph	25,020	20,607
Travel	8,310	10,062
Board of Directors' travel and expenses	1,748	1,645
Payroll data processing	4,754	4,413
Total administrative expenses — to Statement 3	<u>\$ 425,308</u>	<u>\$ 449,170</u>